



For Internal Use Only
ID# _____
Auth # _____

NPCA Optional Quality Control Pre-Assessment Audit Program

Your plant has been scheduled for certification inspection. NPCA’s optional Quality Control Pre-Assessment Audit Program can assist you in verifying your compliance to the requirements of the NPCA plant certification program. If you opt to participate, an NPCA staff engineer will visit your plant and assess your Quality Systems along with your Quality Control staff. While NPCA cannot guarantee your plant will pass the inspection performed by the third-party engineering firm, the pre-assessment audit should provide a measure of preparedness for the upcoming inspection.

Once we process your application for the pre-assessment audit you will be contacted to schedule your visit within 15 days. The NPCA staff engineer will provide you with a written report within 14 days after conducting the pre-assessment audit. The written report will outline not only those areas needing to be brought into compliance with the NPCA QC Manual but those areas currently meeting the requirements as well. NPCA strongly recommends you address the growth areas noted in the report prior to the third-party inspection, as this will help your plant achieve certification success.

If this is your first inspection under the NPCA Plant Certification Program, the inspection agency will contact you to select an inspection date. This inspection will occur no sooner than 60 days after the date of the pre-assessment audit unless you request an earlier date. Renewal plants will be subject to an unannounced inspection that will occur no sooner than 60 days after the date of the pre-assessment audit unless you request an earlier date.

Fee Schedule

Precast-only Pre-Assessment Audit, \$1,850

This pre-assessment audit program is recommended for those plants seeking certification for their precast product operations only.

Precast and Prestress Pre-Assessment Audit, \$3,500

This pre-assessment audit program is recommended for those plants seeking certification for both their precast and prestressed product operations.

These fees cover all expenses involved in the visit to your plant. Exceptions for both certification designations are noted below:

- Plants may be charged for additional travel expenses if the pre-assessment audit is expedited or scheduled within two weeks of initial contact by the NPCA staff engineer.
- If the plant is located outside the 48 contiguous states or outside the Canadian provinces, the plant will be responsible for any additional travel or personnel expenses incurred. Approximate charges shall be established in writing prior to the pre-assessment audit visit on a case-by-case basis.
- Any plant canceling or changing a confirmed pre-assessment audit visit will be responsible for all costs incurred to cancel or modify travel arrangements.

Please sign and date below to acknowledge acceptance of the above terms and conditions:

Signature _____ Date _____

Print Name _____

Company Name _____

Payment Information Requested on Next Page



-----**PAYMENT INFORMATION**-----

Pre-Assessment Audit Type:
(please check one)

Precast Only
(\$1,850)

Precast & Prestressed
(\$3,500)

Payment options (payment must accompany application):

Check enclosed (payable to National Precast Concrete Association)

Charge my credit card: VISA MC AMEX Discover

Card # _____ CSV _____ EXP _____ / _____

Name on card _____

Signature _____



Please complete this portion of the form as completely as possible to better assist the NPCA consultant.

Company _____

Onsite Contact Name _____

Plant Physical Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-mail

Our plant is preparing for our (circle one): Initial inspection Unannounced reinspection

If you selected reinspection, approximately how many years has your plant been certified? _____

Are there any specific Plant Certification issues or Quality Control procedures you would like specifically addressed during the consultant's visit?

Is there anything additional you would like the consultant to know about your plant or Quality Control program?

**Please complete and return to NPCA via fax at (317) 571-0041.
Questions? Please call Richard Krolewski at (800) 366-7731**